

Lincoln Street School
Governance Committee
Meeting Minutes
November 9, 2017

Board Members: **Karin Matray TCDE Assistant Superintendent**
Lorna Manuel TCDE Curriculum Director
Linda Houchins TCDE Committee Representative
Julie Kincheloe Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present with the exception of Lorna Manuel.

Call to Order	Meeting called to order at 3:35 pm by Karin Matry.
Roll Call and Pledge Of Allegiance	Pledge of Allegiance led by Karin Matray.
Approval of Agenda	Motion to approve Agenda by Julie Kincheloe with a second by Linda Houchins. Motion carried unanimously.
Consent Agenda	Motion to approve the Consent Agenda by Linda Houchins with a second by Julie Kincheloe. Motion carried unanimously.
School Report	5.1 School report presented by Christi Deveraux current enrollment at Lincoln Street School is 74 students. 5.2 Tasks accomplished include professional development, Blast from the Past attended by Crystal Null and Christi Deveraux. Jackie Roach will be attending a Parent Club meeting to share some of the techniques that were presented at the Blast from the Past presentation. Dana Brent attended the CUE Conference and she shared some of what she learned at the conference. Friday Clubs have started with the addition of a tutoring session prior to clubs. Currently 3-4 students are taking advantage of the tutoring option each week.

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CBO Report

6.1 Karin Matray introduced Lourie Larcade as the new CBO. Lourie will be replacing Denise Cottingham. Denise is planning her retirement in 2019. Denise Cottingham stated enrollment is currently low with 18.5 students per four teachers.

New Business

7.1 Emergency Plan policy shared by Michelle Barnard. It is recommended by the California Charter Association. All policies will be put on the website for easy parent access. Julie Kincheloe moved to approve the Emergency Plan Policy. Linda Houchins offered a second with the correction in the last paragraph the motion carried unanimously.

7.2 Michelle Barnard shared the Dress Code Policy which has been customized to fit Lincoln Street School. Karin Matray questioned if there is much problem with student dress code. Christi Deveraux shared that there is not usually a problem with student dress code. Julie Kincheloe moved to approve with a second by Linda Houchins motion carried unanimously.

7.3 The Suicide Prevention Policy is in line with the model policy with a few changes due to the fact Lincoln Street School is a home school. Parents will be responsible for providing information to their student. Linda Houchins moved to approve the policy as presented with a second by Julie Kincheloe. Motion carried unanimously.

7.4 Child Abuse and Prevention Policy presented by Michelle Barnard. Julie Kincheloe asked if she was required when she was acting as a teacher during the cooking class to report suspected child abuse. It was stated a credentialed teacher is always in the room during cooking class and would act as the mandated reporter if necessary. Julie Kincheloe moved to approve with a second by Linda Houchins. Motion carried unanimously.

7.5 Suspension Expulsion Policy was presented, as a first read, by Michelle Barnard. Christi Deveraux shared the special education pieces to the policy with Tehama County Department of Education's SELPA regarding the special

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education piece. We will revisit the Suspension Expulsion Policy at the next meeting on January 11, 2018.

7.6 The Charter Renewal was presented by Christi Deveraux. Lincoln Street Staff has been working on organizing the elements and fine tuning the renewal to accommodate Lincoln Street School specifically. Karin Matray spoke to the changes in element 4. Discussion occurred regarding the board representatives currently on the Governance Board and how to go forward. The TCDE Board Representative will not serve on the Lincoln Street Governance Board. A possible community member to serve on the Lincoln Street Governance Board was discussed. It was discussed how to appoint people to the board. Julie Kincheloe asked how to specifically define community member does it mean living in Red Bluff or Tehama County in general. Karin Matray stated it is a Tehama County member. Dana Brent stated she would be happy to look into a questionnaire for interested candidates. Element 6 is immunizations and Lincoln Street School just lost two students due to the fact the parents chose not to immunize their children. Christi Deveraux shared as an independent study Lincoln Street School is not mandated to require immunizations. Element 8 is regarding the lottery. It was discussed how the lottery system would work. Siblings of existing students will always be number one in the lottery system. Element 9 is regarding the budget. Denise Cottingham shared there is a revised copy and it hasn't been given to Christi Deveraux at this point. Transportation was discussed including transportation of IEP students. Christi Deveraux shared transportation was not one of the required elements and Karin Matray felt it should be removed. Karin Matray would like Veronica Coated to look at the revised document. Linda Houchins asked if cyber bullying was addressed and whether the location of the student when the cyber bullying occurred was included. Cyber Bullying is currently addressed in the technology agreement. Element 11. Denise Cottingham and Wes Grossman will work on element 11. Element 13 and 14 is regarding school closure. Karin Matray said the language will remain the same as in the current document. Linda Houchins shared there is new information regarding the home language survey and it will only be given to the parent when they first enter a California public school.

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7.7 2017-18 salary schedules are retro to July 1st. Denise Cottingham shared Lincoln Street School has been competitive with TCDE regarding salaries. Lincoln Street School employees will be given the same increase as TCDE. Julie Kincheloe moved to accept the salary schedule as presented with a second by Linda Houchins. The motion carried unanimously.

7.8 The A-1 percent bonus was presented and Julie Kincheloe moved to approve the off schedule, one time payment, as presented with a second by Linda Houchins. Motion carried unanimously.

7.9 Denise Cottingham shared the ending budget. Linda Houchins moved to approve the Unaudited Actuals with a second by Julie Kincheloe. Motion carried unanimously

Old Business

8.1 LCAP Review shared by Christi Deveraux and Karin Matray.

Discussion

Karin Matray talked about the local indicators and shared the dashboard will be out after Thanksgiving break. Lincoln Street School will not be as well represented due to the lower numbers in enrollment. There was some question regarding who was the dashboard coordinator. It was decided Christi Deveraux will be the dashboard coordinator. The staff will work collaboratively to discuss the local indicators. Dana Brent shared her idea regarding the books and beans to benefit students to purchase books at the book fair. Christi Deveraux shared Lincoln Street School had a visitor from Humboldt County who came to inquire about the Lincoln Street School program and tour the school. Christi shared the note of thanks he wrote.

Next Meeting Date

The next meeting will be held on Wednesday, January 11, 2017, at 3:30 pm.

Adjournment

There being no further business, the meeting was adjourned at 4:45 pm.